

PLEASE FILL OUT A FORM FOR EACH STUDENT REGISTRING FOR LESSONS

CONTACT INFORMATION

Students Name Last:		First:	Middle	
School	Grade	Age	Birth date:	Sex: M F
Parent/Guardian Name Last:	First	Relationship to student		
Primary Address	City:	State:	ZIP Code:	
Email:	Cell phone # ()	Home phone # ()		

PRIVATE INFORMATION

Private Lessons Please choose instrument: Piano Voice Guitar Yuke Strings Drums Combo _____
 New Student? If not, who is your CURRENT TEACHER _____

Mini Private Lesson (20 min) \$115/month	Private Lessons (30 min) \$125/Month	Private Lessons (45 min) \$155/Month
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Please complete both Preferred and Second Choice for lessons.

Preferred Week Day: M - T - W - TH - F (circle one)	Second choice of week day: M - T - W - TH - F (circle one)
Preferred lesson time: Before 3pm / 3:30-5:00 / 5:30-8:00 (circle one)	Second choice of lesson time: Before 3pm / 3:30-5:00 / 5:30-8:00 (circle one)

GROUP LESSONS

Group Lessons Mozarts and Ukulele - AGES 5, 6 year olds LITTLE MOZARTS - AGES 3.5 - 4 year olds Group Guitar - AGES 7 and up

<u>Group Piano</u> (45 min) \$115/Month Mozarts - Tues. 3:30-4:15 LITTLE Mozarts - Fri. 3:15-4:00	<u>Group Guitar</u> (45 min) \$115/Month Begin. Guitar - Thurs. 4:15-5:00	<u>Group Ukulele</u> (45 min) \$115/Month Begin. Yuke - Tues 4:15-5:00 Will you be renting a Yuke? _____ (\$15/month)
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Material Fee - This is an annual fee that covers extra music, recital costs, studio learning tools, folders, etc. This fee **DOES NOT INCLUDE STUDENTS BOOKS**. Books are an additional cost. **This Fee is due with 1st months tuition.**

Please circle one that applies: 1 student : \$30 2 student : \$50 3 or more student : \$70

Please read and sign the POLICY CONTRACT for the Studios of Sarah Strout 2015- 2016.

Tuition

Tuition can be made using cash or checks. If paying by check; checks are made payable to The Studios of Sarah Strout. Summer tuition should be paid in full at the first scheduled lesson.

Tuition is due before the 1st of every month (September-June).

It is late after the 10th. A \$10.00 late fee will be charged on the 11th with an email to the parent.

If payment is not received by the 15th, there will be an extra charge of \$10.00.

Returned checks for insufficient funds will be charged an additional \$25.00

Material fee/family rate: 2 students: \$50.00 3 students \$70.00

Material fee/multiple instruments: 2 instruments \$50.00 3 instruments \$70.00

Commitment

When students enroll they are reserving their placement in the studio for the entire semester. Fall (Sept.- Dec.) Spring (Jan.-May). Summer (June-Aug)

Withdrawal

If a student wishes to discontinue study, a thirty-day written notice is required. Notice will take effect on the first calendar day of the upcoming month. Tuition must be paid the month of notice, and the upcoming month. If thirty-day notice is not received, your account will automatically be billed for tuition to cover the thirty-day period. Ask your teacher or Sarah Strout for a withdraw form. Telephone calls, emails, or simply telling your teacher does not constitute a written notice.

Absentee Policy

Our teachers have reserved their time for you, and will be ready at your scheduled lesson time. Tuition is a flat fee each month- this reserves a regular, weekly lessons time for each student. Because the studio is running at full capacity, there is no flexibility to offer make-up lessons. No refunds will be issued for missed lessons and a failure to show up is a forfeited lesson. If you need to cancel your reservation, we are able to grant one make-up lesson per school semester. It is the responsibility of the student/parent to schedule the make-up. There are no refunds for missed lessons. In the rare event of a teacher cancellation, a make-up lesson will always be granted.

There is a SWAP LIST on our website in case there are additional times that you must be absent. In these cases you may phone, or email anyone on YOUR TEACHERS' swap list and see if they would be willing to swap lesson times for any given week. The parent who requested the exchange is responsible to email or call me within 24 hours to let me know what has been worked out. If you must miss a lesson, please be courteous and let the teacher know in advance. If you do not show up for your lessons you do not get a make-up lesson. SUMMER LESSONS There is NO swap sheet or make ups summer lessons.

Parental Involvement

Experience has shown that most students are more relaxed and study better with the teacher if parents or visitors are not present at the lesson. Parents are welcome to attend the first lesson and drop in on a lesson once in a while. The exception is a young beginner who needs the presence of a parent to help understand the lessons and subsequent practicing at home. If you are observing the lesson, please respect the instructor by not being involved in the lesson. Please do not make comments or try to assist the child during the lesson. Do not let friends or siblings attend the lesson with your child. The fewer distractions there are during the lesson, the better the lesson will be.

Drop Off/Pick-up

Parents and students should respect the studio space and others' lessons by **quietly** waiting in the front. Please do **not** linger outside studio doors in the hallway during others' lessons. Pick up small children inside the studio (Please park and come in); older students may wait inside until visual contact is made and then walk outside. Please respect our handicapped parking space. Do not use this for pick up and delivery. We need to keep our children safe at our new space.

Equipment

A quality piano at home is essential for a child's optimum progress. To keep your instruments in good working order, annual maintenance should be figured into the budget. It is suggested that tuning for pianos should be done twice a year if possible; once a year minimally, with the best times being after the heat has been turned off or on for a changing season.

If a student begins piano study on an electronic keyboard, the change should be made to an acoustic piano, or a FULLY WEIGHTED keyboard within a year or sooner after starting lessons. Pianos can be rented at a reasonable price. (Please contact Sarah if you have any questions about instruments)

I UNDERSTAND AND AGREE TO THE ABOVE MENTIONED LESSON POLICIES

Please know that managing our students, teachers, and room schedules is by far the most challenging aspect of our business. Please respect this policy.

Student Name _____ Parents Signature _____ Date ____/____/____

Email: info@stroutstudios.com Mailing Address: (Please mail to my home address: 2915 Norris Dallas, TX. 75214)
We accept cash or checks payable to the studio with deposit payable to The Studios of Sarah Strout. Lessons will be scheduled (time and day with your teacher) Please confirm you have your teachers email upon enrolling for summer lessons.